

C O N F I D E N T I A L

OCP-M81-139  
8 December 1981

MEMORANDUM FOR: Executive Officer of the DDA

FROM:

[REDACTED]  
Chief, Programs and Budget Staff, OC

SUBJECT: Travel Reduction Plan [REDACTED]

REFERENCE: Your Memo of 25 November 1981 (DD/A 81-2426/1),  
same subject

The Office of Communications has reviewed current travel plans in an attempt to identify possible savings in travel funds. As you know, some of the notes taken by the DCI at the Cabinet meeting represent major policy changes which are beyond our authority to implement. Regarding his note on "cutting unnecessary trips," we must emphasize that our travel requirements are dictated by operational requirements, and our mode of travel must be consistent with CIA and cover agency regulations. All travel planned for FY1982 is designed to respond to specific requirements and support the communications network worldwide. Thus, to reduce travel in this already lean fiscal year would have an adverse impact on our operations. Although we cannot identify any travel reduction options at this time, we will continue to monitor closely all travel plans to ensure that no unnecessary trips are taken. [REDACTED]

WARNING NOTICE - INTELLIGENCE  
SOURCES AND METHODS INVOLVED

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25X1 FROM:   
Chief, Programs and Budget Staff, OC

SUBJECT: Travel Reduction Plan

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REFERENCE: Your Memo of 25 November 1981 (DD/A 81-2426/1),  
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